

## TWEMLOW PARISH COUNCIL

**Minutes of the Parish Council meeting held at Terra Nova School on Monday 20<sup>th</sup> March 2017 at 7.30pm**

**The Chairman would like to acknowledge the passing of Mr Frank Sharpley, a former parish councillor and resident.**

### **Declarations of Interest**

None

**Present:** Cllrs Brandreth (Chairman), Davies (Vice Chairman), and Price and Mrs V Marchant (clerk).

### **Apologies**

No apologies

### **Public forum**

1 member of the public was welcomed

A discussion took place regarding the problem with speeding vehicles on Twemlow Lane.

### **18/17 Minutes**

**Resolved:** The Parish Council resolved to accept the minutes of the meeting of the 23<sup>rd</sup> January as a true record of the meeting and these were duly signed by the Chairman.

### **19/17 Cheshire East matters**

Councillor Kolker was not in attendance to comment.

### **20/17 Matters arising from the minutes**

Saltersford Bridge – **Action** – AK will send a chase up email regarding the possibility of additional signage and road markings from the Holmes Chapel side of the bridge.

### **21/17 Defibrillator**

VM reported fully on the successful application to the Northwest Ambulance Service to fit a defibrillator in the red phone box on Twemlow Green and the subsequent arrangements for a training session teaching residents to use the machine. **Action** – CB to book Goostrey Village Hall for the training session

**Action** - VM to action as follows;

- Instruct an electrician to connect wiring to the defibrillator
- Instruct a handyman to paint, clean and replace glass in the phone box
- Invite neighbouring parishes to attend training session arranged at Goostrey Village Hall on 25<sup>th</sup> April at 7pm
- Complete and return Memorandum of understanding to NWAS
- Advertise training session via Sandbach Chronicle, Knutsford Guardian, Notice Board, website, local blogger

### **22/17 Annual Parish Meeting**

The possibility of a speaker at the annual parish meeting was discussed.

**Resolved** – It was agreed not to invite a speaker this year

### **23/17 Speed watch**

AD reported that no sessions had taken place since the beginning of winter.

**Action** – AD is to email the volunteers to regroup and arrange further sessions.

### **24/17 Planning Applications**

To note following applications which have been circulated to members before the meeting and any since the publication of the agenda –

17/0641N - Form new front entrance porch. Yellow Broom Restaurant, Forty Acre Lane, Twemlow Green, Crewe, Cheshire, CW4 8BL

17/1005C - Construction of new vehicular access. Saltersford Farm, MACCLESFIELD ROAD, TWEMLOW GREEN, CW4 8AN

**Resolved** – No objections to either application

### **25/17 Highways**

Road Traffic Accidents – No new accidents to report

**AOB** – John Tickle of CEC has advised due to the large number of competing locations around the Cheshire East Borough and having to prioritise the works, he has been unable to secure this location within this year's programme of works, but he has highlighted the location to be included within the next available programme.

**Action** – VM to email John Tickle to express the council's dissatisfaction that the promised works were not carried out and request a firm commitment for the works to be carried out.

Also highlighted are the following;

- Overflowing grid on the A535 opposite Thornfields/40 Acre Lane
- Rotted and damaged sharp bend chevron on Twemlow Green

**Action** – VM to write to highways department to have these issues dealt with

VM reported that Cheshire Police yellow speed van was present on the A535 on the 31<sup>st</sup> January

VM also reported that Penny Jones of the (Sandbach beat team) will ask the beat manager to attend the location with the TruCam (speed gun) to conduct some speed surveys, and in the mean time she will also ask if the Speed camera van can also attend the area.

### **26/17 Community Governance review**

Cheshire East council will be conducting a review of the number of council seats we have to assess whether or not it would be beneficial to reduce those seats from 7 to 5. No update received as yet from CEC.

### **27/17 Complaints Policy and Standing Orders**

CB and AD reviewed the current complaints policy and standing orders. Several amendments are deemed necessary. **Action** – VM to amend and update the documents.

**Resolved** – to agree the updated complaints policy and standing orders for 2017

### **28/17 Risk assessment and fixed asset register**

CB and AD reviewed the risk assessment and fixed asset register

**Resolved** – The updated fixed asset register and risk assessment was agreed for 2017

### **29/17 Chairman's fund**

**Resolved** – To set up a fund in the new financial year 2017/2018 of £100

### **30/17 Accounts**

To note the balance of account = £2226.18

**To authorise the following payments –**

- £551.64 Clerks wages
- £44.99 purchase of local councils guidance book
- **Resolved:** The Parish Council resolved to approve all the payments on the payments schedule.

### **Receipts**

**NIL**

### **2016 Vat reclaim submitted in the sum of £128.69**

Nat West bank account signatories – **Action** – VM to liaise with bank re removal of signatories for John Basford, Huw Thomas and Sandra Warkentin who are no longer councilors. Julie Mason is to stay on record as a signatory for the short term future to assist the clerk.

### **31/17 Chairman's and Members Report**

The annual newsletter will be prepared and delivered by the 28<sup>th</sup> April along with a flyer to recruit new councilors.

**Action** – CB to prepare newsletter and VM to prepare flyer

### **32/17 Clerk's report**

The clerk requested a contract of employment. **Action** – VM to liaise with Julie Mason over contacting CB to administer this.

Internal audit – It was agreed to instruct Margaret Pennington to carry out the audit. **Action** – VM to contact Margaret Pennington

Budget – The budget for 2017-2018 was discussed **Action** – VM to produce budget

### **33/17 AOB**

The current state of the notice board was discussed **Action** – AD to tidy up notice board

**34/17 It was to be noted the next meeting was to be held at Terra Nova School on 8<sup>th</sup> May at 7.30 pm. The meeting closed at 8.50 pm.**